

NATIONAL DESIGN CENTRE

Hall No.1, Rajiv Gandhi Handicrafts Bhawan
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EXPRESSION OF INTEREST

NDC invites EOI from reputed & experienced firms for improved tools for handmade products.

Interested experts having experience in similar job may submit their EOI. The detailed TOR for the same can be downloaded from www.nationaldesigncentre.org or can collect from the above address. The last date of submission of EOI shall be within 5 days from the date of this publication.

INTRODUCTION

National Design Centre with the support of Development Commissioner (Handicrafts), Ministry of Textiles, Govt. of India undertaking project for Development & Distribution of Improved Tool kits to the artisans / craft persons of various Indian handicrafts so as to boost the segment with better Process Control leading to:

- i) Higher Productivity
- ii) Reduced Process Time
- iii) Better Product quality
- iv) Consistency in Product Quality
- v) Reduction of Wastages/Rejections
- vi) Saving in terms of Chemicals and Dyes
- vii) Protecting the Health and Safety of Operators

INDICATIVE SCOPE OF WORK

NDC intends to distribute the Improved Tool Kits to the artisans as per following details:

SL. No.	NAME OF CLUSTRE	CRAFT	QTY.
1.	Giridih, Jharkhand	Cane & bamboo	50
2.	Bokaro, Jharkhand	Cane & Bamboo	50
3.	Idukki, Kerala	Cane & Bamboo	50
4.	Nalanda, Bihar	Hand Embroidery	50
5.	Chitrakoot, U.P.	Wooden Handicrafts	50
6.	Varanasi, U.P.	Wooden Handicrafts	50
7.	Kinhal, Koppal, Karnataka	Wooden Handicrafts	50
8.	Bishnupur, Manipur	Terracotta Crafts	50
9.	Asharikandi, Assam	Terracotta Crafts	50
10.	Kondapalli, A.P.	Wooden Handicrafts	50
11.	Etikopakka, Vishakhapatnam	Wooden Handicrafts	50
12.	Jaipur, Rajasthan	Kathputli Toy Craft	50
13.	Chennapatna, Karnataka	Wooden Handicrafts (Mini Laithe Machine)	50
14.	Cuddapah, A.P.	Wooden Handicrafts (Mini Laithe Machine)	50
15.	Nirmal Toys, Telangana	Wooden Handicrafts (Mini Laithe Machine)	30
16.	Tanjore, Tamil Nadu	Wooden Toys	30

Details of Tools along-with their specifications which shall be supplied is as under:

TERRACOTTA / POTTERYWARE TOOLS

- Specifications of Motorized Potter Wheel:
 - i) Dia. of Wheel - 20"
 - ii) Material used for wheel – Cast Iron (CI)
 - iii) Weight of Motorized Potter Wheel – 35 – 40 kg.
 - iv) Motor - ISO / ISI Marked, 1/2 HP
 - v) Wire – Cable wire
 - vi) Frame - Iron Frame
 - vii) Belt - Fenner
 - viii) Switch - Anchor

WOOD CRAFT TOOLS

SL. NO.	TOOL NAME	TOOL DESCRIPTION	SPECIFICATION / MAKE
1	Measuring Tape	Measuring Tape	3 Meters
2	Marking Divider / Tool	Marking Divider / Tool	6"
3	Outside Caliper	Outside Caliper	6"
4	Try Square	Try Square	6"
5	Bevel / Degree Protector	Bevel / Degree Protector	4"
6	Triangular File	Triangular File	5"
7	Center Punch	Center Punch	8x100mm
8	Frame Hack Saw	Frame Hack Saw	6"
9	Screw Driver	Screw Driver	1 set of 7 pcs
10	Carving Chisel-1	Carving Chisel-1	7 Nos
11	Carving Chisel-2	Carving Chisel-2	3 Nos (10, 12,16)
12	Power Drill Machine with wood Drills set of 4, 5, 6, 8, 10mm	Power Drill Machine with wood Drills set of 4, 5, 6, 8, 10mm	Bosch or Equivalent
13	Sand Stone for Finishing	Sand Stone for Finishing	1"x2"x6"
14	Wood Plainer	Wood Plainer	2.25"x9.5"
15	C-Clamp	C-Clamp	3"
16	Meter Ruler / Scale	Meter Ruler / Scale	12"
17	Rip Saw	Rip Saw	16"
18	Grinding File - Half round	Grinding File - Half round	8.5"
19	Iron Hammer with Nail Remover	Iron Hammer with Nail Remover	1"x3.5" length of handle 10.5"
20	Wooden Mallet	Wooden Mallet	Dia 1.25x4"x10"

APPROVED TOOL KITS LIST OF KONDAPALLI WOODEN TOYS

Sl. No.	Tool name	Quantity
1	POWER DRILL MACHINE WITH WOOD DRILLS SET OF 4, 5, 6, 8, 10MM BOSCH OR EQUIVALENT	1
2	Bosch GW S 600 4INCH 670 WATTS ANGLE SAND PAPER MACHINE	1
3	Measuring Tape 3 Meters	1
4	Sand Stone for Finishing 1"x2"x6"	1
5	Rip Saw 16"	1
6	Tool Box	1

APPROVED TOOL KITS LIST OF ETIKOPPAKA WOODEN LACQUER WARE TOYS

Sl. No.	Tool name	Quantity
1	SUGUNA A.C. INDUCTION MOTOR	1
2	BADITHI	1
3	COMPASS SET (2 NO'S)	1 Set
4	MOTOR BELT	1
5	CUTTING PLIER	1
6	ROUND FILE	1
7	SIJALS (ULLU) (2 NO'S)	1

CANE & BAMBOO CRAFT

SL. NO.	TOOLS	QTY	FUNCTION
1	Gauging Chisel (big + small)	02	Bamboo turning
2	Skew Chisel (big + small)	02	Bamboo turning
3	Parting chisel	01	Bamboo turning
4	Square chisel (big + small)	02	Bamboo turning and carpentry
5	Hacksaw for woodwork	01	Cutting and sizing
6	Hammer	01	Impelling
7	Measuring tape	01	Measuring
8	Metal scale	02	Measuring
9	Small File for sharpening Hacksaw blade	01	Abrading
10	Tri square	01	Measuring
11	Measuring Gauge plate	01	Measuring
12	Bamboo splitting Knife	01	Splitting
13	Combination stone	01	Grinding
14	Power operated hand drill small	01	Boring
15	Power operated Angel Grinder small	01	Grinding

KATHPUTLI TOY CRAFT TOOLS			
S. No.	TOOLS	QTY	FUNCTION
1	Medium Saw for wood	1	Wood Cutting
2	Big Saw for wood	1	Wood Cutting
3	Brush (Set of 8 pcs) (Round 4 & 4 Flat)	1	Coloring
4	Tailor Tape	1	Measuring
5	Center Punch (Metal Point Marker)	1	Marking
6	Small Hammer 200gm Cross Pein	1	Impelling
7	Big Hammer 300gm Cross Pein	1	Impelling
8	Small Chisel Flat 12 & 25 One each	1 Set	Wood Curving
9	Small Chisel Half Round 12	1	Wood Curving
10	Medium File Flat 8"	1	Abrading
11	Medium File Half Round Woodrasp 8"	1	Abrading
12	Taper File 5"	1	Abrading
13	Needle set	1	Sewing
14	Small Scissors	1	Cutting
15	Big Scissors	1	Cutting
16	Wood Drill Bit Set	1	Whole
17	Power Operated Hand Drill Machine	1	Boring
18	Junior Hacksaw Frame	1	Cutting and sizing
19	Sanding Paper (60, 80, 100)	5pcs	Finishing
20	Pencil Box	1	Drawing
21	OHP Marker	1	Drawing
22	Power Operated Angel Grinder	1	Grinding
23	Sanding Disk Cover	1	Grinding
24	Fiber Disk (80, 100) 1 Each	1 Set	Grinding
25	Tool Box Iron	1	Packing

EMBROIDERY CRAFT TOOL KIT

Sl. No.	Items	Quantity
1	Stitching Machine (ISI approved, Foot Operated machine)	1 pc
2	Embroidery rounds frame Small, medium & large (8", 10", 12")	2 pcs
3	Tracing paper Sheet	5 pcs.
4	Zari needles for Kasab, 1 taar, 2 taar, 3 taar, 8 taar	2 pcs each
5	Pencils HB & B	1 pack each
6	Powder for tracing	250 gm
7	Steel Scale (1 ft. & 2 ft.)	1 pc each
8	Measuring Tape (Tailor)	2 pcs.
9	Scissor	1 pc
10	Thread Trimmer	2 pcs.
11	Seam Ripper	4 pcs.
12	Zardozi Needles 9 upto 12 No.	1 pack each
13	Pattern Cloth	2 pc
14	Finger Thimble	5 pcs.

WOODEN TOYS CLUSTER OF CHENNAPATNA, KARNATAKA, CUDDUPAH, A.P. & NIRMAL TOYS, TELANGANA

Sl. No.	Tool name	Quantity
1	Mini Laithe Machine	1

All the above Tool Kits to be delivered at their specific clusters.

- Each tool Kits should be packed in a presentable box / bag.
- Supplier have to provide consent letter from authorized dealer / supplier of branded items for the authenticity of the products along-with the warranty card.
- All the tool kits to be inspected by the officials in their clusters before distribution among the artisans. Supplier has to ensure that all the tool kits to be delivered in intact position.
- The supplier shall be responsible for any damage, replacement / repair, defective components of machine and there will be no extra cost to be paid.
- Suppliers have to submit a sample tool kit along-with the EOI. Sample shall be approved by the committee.

ELIGIBILITY OF THE APPLICANT

- The applicant must be a registered company / entity of repute.
- The applicant must have minimum cumulative Turnover of Rs.2.50 crores in last 5 Financial years (2018-19, 2019-20, 2020-21, 2021-22 & 2022-23).
- The applicant must comply with all government and regulatory norms viz. Pan No., GST etc. Copies shall be furnished with technical bid.
- The applicant must have sound experience for supply of tool kits. Attach the previous work orders and completion certificate from the client.

EVALUATION / SELECTION PROCESS

- A nominated Committee will evaluate the documents received from the applicant as per the eligibility criteria.
- The profile of the applicant, turnover, credentials shall be used as a means of evaluating as per eligibility criteria of applicant so as to execute the job in a safe, successful and timely manner.
- Tool Kit submitted by the applicant shall also be evaluated by the committee.
- On the basis of above evaluation, the committee shall open the Financial Quotes received from the applicants.
- As per financial quotes the work shall be awarded to the lowest quote.

FINANCIALS

Financial quote, duly dated and clearly indicating the cost of each tool kit along-with the taxes, if any. No other payment shall be made.

GUIDELINES FOR SUBMISSION OF EOI

1. **Cover 'A'** : Sealed and super scribed envelop with "**Technical Papers**" which includes all the documents mentioned in the "**Selection Criteria and Evaluation Process**" as follows:
 - i) Agency's Profile in brief.
 - ii) Copies of old work orders and completion certificate as a proof for experience.
 - iii) Copies of the audited Balance Sheet for the last Five years should be enclosed, duly signed by the Chartered Accountant along with attested copies of Income Tax returns filed in last Five years.
 - iv) PAN No., GST No.
2. **Cover B** : Sealed and super scribed envelop with "**EMD**" which should have detailed contact details of applicant viz. full name, postal address, fax, email, telephone.

- i. Demand Draft / Pay Order / A/C Payee Cheque in favour of National Design Centre, payable at Delhi for Rs.1,00,000/- (Rs. One Lakh only) as **EMD**. EMD of unsuccessful applicant shall be refunded after award of the contract. No interest will be paid on the EMD.
3. **Cover C** : Sealed and super scribed envelop with "**Financial Quotes**" for supply of Tool Kits.
4. **Cover D** : Containing **Cover A, Cover B, Cover C** Mentioning "Technical & Financial Quotes for Supply of Tool which should have full name, postal address, email, telephone number of the applicant.

PAYMENT TERMS

- No advance payment shall be made to supplier.
- Payments shall be made only after successful delivery of Tools at clusters.

LAST DATE FOR SUBMISSION OF EOI

The last date for the submission of EOI is 1st January, 2024 (3 p.m.). The EOI received after due date shall not be accepted. The EOI should be addressed to Executive Director, National Centre for Design & Product Development, Rajiv Gandhi Handicrafts Bhawan (3rd Fl.), Baba Kharag Singh Marg, Connaught Place, New Delhi-110001.
